



Queen Eleanor's Church of England Junior School
 An Academy in the Good Shepherd Trust*
 Queen Eleanor's Road, Onslow Village, Guildford, GU2 7SD
 E-mail: office@queen-eleanors.surrey.sch.uk
 Tel: 01483 561323



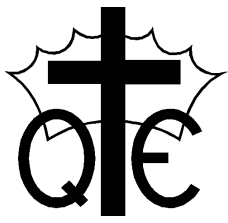
Executive Headteacher: Jo Davies

**Jesus the Good Shepherd said, "I have come to give life – life in all its fullness."
 John 10:10**

Parent Forum Minutes

Thursday 20th March 2025 @1.30pm

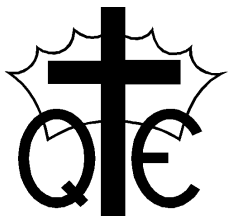
Location:	Queen Eleanor's C of E Junior School
Parent Forum Members:	Jo Davies (Headteacher) Indu Vaidya (Y4) Lisa Mackie (Y6) Jo Smalley (Y4) Louise Haines (Y3, 4 and 6) Ian Matthias (Year 3) Laura Price (Year 4 and 6)
Apologies:	
Others Attending:	Lauren Walton – Assistant Headteacher
Agenda:	<p>1. Actions from previous meeting</p> <ul style="list-style-type: none"> • Actions have been updated and discussed <p>Road safety</p> <ul style="list-style-type: none"> • JD has been in touch with Angela Goodwin and she will be invited to discuss road safety at a future parent forum • Children in hi-vis to be actioned in the Summer term • Year 3 have 'Feet First' training in the Summer term • Pick up is definitely a worse time of day for traffic than the morning • LC are happy to support with this issue <p>Crowd funder</p> <ul style="list-style-type: none"> • This has been a huge success and Computing suite has been refurbished • There will be an opening which families will be invited to • Families have had communication re budgets • This will be celebrated in the newsletter <p>School budget</p> <ul style="list-style-type: none"> • School fund is consistently open but not hugely advertised at the moment due to recent requests for the crowd funder • School fund is to provide experiences such as workshops and visitors for all children • School to share with parents at the end of the year where money has been spent <p>Residential</p> <ul style="list-style-type: none"> • Ironbridge will not go ahead next year • An alternative will be in place – Sayers Croft • A day trip linked to the Victorians will also go ahead – Rural Life Centre <p>2. School Events</p> <ul style="list-style-type: none"> • Timings of events – what are the most suitable timings? <ul style="list-style-type: none"> • Being online and recorded is helpful for working parents • Parents' evening takes into account working parents and appointments can be offered on alternative days for families who cannot make the day • Polls could be sent out to find the better days/ timings for events • What is the data for people who watch online? • In person/virtual? <ul style="list-style-type: none"> • Feedback is that online/ recordings are useful • What do families want to see more of? <ul style="list-style-type: none"> • Coffee mornings will continue to be offered <p>Actions:</p> <ul style="list-style-type: none"> • Polls sent out on Whatsapp groups from class reps to get a wider opinion • Timings to be discussed in the parent survey



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	<p>2. Parental Survey</p> <ul style="list-style-type: none"> • Questions asked in the survey/s <ul style="list-style-type: none"> • Food for thought for the next meeting • Frequency of parental surveys <ul style="list-style-type: none"> • Would make sense to send out the survey in Summer 1 in order to feed back in Summer 2 so that the feedback is sent to the same cohort of parents <p>Actions:</p> <ul style="list-style-type: none"> • JD will send potential survey questions to the Parent Forum after discussion at the Leadership meeting on Monday 31st March 2025. <p>3. Holiday Club</p> <ul style="list-style-type: none"> • Survey results and feedback • Plans for summer 2025 <ul style="list-style-type: none"> • Parents are keen for this and a discussion was had with Head of Finance at the GST – families would like siblings (not attending QE) to also be able to attend. • We would need to register the club with Ofsted if children younger than Year 2 attend. • We would like to extend the holiday club to the Year 2 children who will be starting at QE in September 25 – opportunity for them to get to know the school, staff and children before they start in September. • This year will be a trial year and siblings, who do not attend QE, will not be able to join this year (unless they're in year 2 and starting at QE in September). • TBC whether this will be 2 weeks or 4 weeks – waiting for PSD to come back with whether they would like to use 2 of the weeks. <p>Actions:</p> <ul style="list-style-type: none"> • Families to be written to WC Monday 31st March 2025 regarding plans for the school summer holiday club. <p>4. Sports</p> <ul style="list-style-type: none"> • Positive feedback! <ul style="list-style-type: none"> • Preparation and team spirit at sporting events is much better • Children are turning up to events much more prepared and practiced • Huge praise for Mr Clarke • Parent involvement <ul style="list-style-type: none"> • Reach out to parents who are willing to support • Policy from school about how selection takes place <ul style="list-style-type: none"> • A feeling that the same children are often selected for events and a request for transparency as to how you get selected • Children being chosen who aren't putting their names up at all • Are their trials? • Encouragement of participation • Parents who don't give consent are chased • Do we go to win or are we more about participation? • • More prep for inter school matches / tournaments/ events – at more recent events it was evident that the children had had opportunities to practice. • Other ideas for children not interested in sport. • Can competitive opportunities be put in place for other areas of the curriculum other than sport? E.g. chess, art, music <p>Actions:</p> <ul style="list-style-type: none"> • More transparency about selection processes • Communication to parents about upcoming events and explaining selection processes • Meeting with AC and JG about logistics and opportunity at Sports Day • School to see if there are any other families who would be keen to support sporting <p>5. House Captains / Sports Captains</p> <ul style="list-style-type: none"> • Voting rules / selection process(s) / more defined roles (but so that other children are not isolated) • There is a sense that there is an unfair selection process for house and sports captains and children bribing younger children • Are the less confident children getting these opportunities?
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	<p>Actions:</p> <ul style="list-style-type: none">• There will be a change with this for September 2025• This has not been completely decided upon but this will look more like an application process and a panel involving staff and children• Role description would be useful for different roles in school e.g. eco team, well-being etc.
	<p>6. Comms</p> <ul style="list-style-type: none">• Frequency of school comms<ul style="list-style-type: none">- Sometimes there is a lack of notice for actions e.g. equipment needed- Class reps could send a rundown of upcoming events that week over a weekend
	<p>Actions:</p>
	<p>AOB</p> <ul style="list-style-type: none">- Archiving Parent Pay items so they disappear from the list when paid- Consider timings of school fund requests e.g. not before Christmas- Feedback to parents via Instagram re workshops- Could the newsletter have a 'photos of the half term' page- Advertise Instagram to all families- Can after school club children attend the Summer Fair?- Club books- parents concerned about the move to ScoPay

Next meeting: Thursday 22nd May 2025 @ 13:30