

## Parents and Staff Association of Queen Eleanors

Queen Eleanors Church of England Junior School  
Queen Eleanors Road, GUILDFORD GU2 7 SD



Queen Eleanor's School Parent and Staff Association is a registered charity - No. 1096184

### ANNUAL REPORT 2025

## TREASURER'S SUMMARY FOR THE PERIOD 1 SEPTEMBER 2024 – 31 MARCH 2025

The previous treasurer's report showed the period 1 September 2023 – 30 June 2024. The balance at 30 June 2024 was £14,476.69. Between 1 July and 31 August 2024 there was income of £1,164.47 and expenses of £9,270.03 (see breakdown in table 3 below), giving a balance at 1 Sept of £6,371.13.

Total in bank account as of **31 March 2025: £17,622.04**

Below shows income and expenditure from 1 September 2024 up to 31 March 2025. This will be updated at the end of July 2025. Income and expenses which are not yet present in the bank account are not included below, therefore further income is expected from events which occurred at the end of the spring term and all events in summer term.

#### Summary of funds raised so far:

**£19,882.60** - Total income. Thank you QE families and staff!!!

**£2391.71** - Expenses (running expenses for stock for events, equipment, licences etc)

**£17,490.89** - Income less expenses

**£6239.98** - Purchases for school– (see breakdown in table 2 below).

#### Pay it Forward (PIF) Events

**Disco night** - We made **£1,134.96** after costs (PIF used for the disco so all QE children could attend if they wished. Remaining PIF amount will be used at the summer fair).

#### Cake sales

We made **£665.27**. Spent on:

Year 6 – End of year production

Year 5 - TBC

Year 4 – TBC (sale happening later in the year)

Year 3 – Books

#### Pre-loved sales

£644.04 – uniform and book sales

#### Christmas Events

- £499.10 - Cauliflower Cards
- £1,311.16 - Christmas Fair

### **Other events**

We made **£13,215.79**

- £12,006.48 - crowdfunding for computers (further income expected from gift aid)
- £631.19 - Quiz night
- £196.32 - Donut sales
- £361.80 – Break the rules mufti day
- £20 - Football ticket raffle (further income expected)

### **Donations**

We've had **£289.01** of donations

- £133.34 stikins
- £77.83 easy fundraising
- £77.84 Asda via parentkind

### **Guildford Community Lottery**

**£199.50**

### **Purchases for School**

We have spent **£6,239.98**

### **Allocated money yet to spend**

Estimated at **£12,577**

- £9,812 - PCs
- £1,000 - Orienteering
- £200 - swimming hats (TBC)
- £600 - Year 6 leavers hoodies (TBC)
- £665 - cake sale purchases
- £200 - year 6 leavers party
- £100 - easter eggs (TBC)

### **Other expenses**

- **£253.49** (including licences, memberships, refunds etc)
- £214.45 purchases for summer fair

### **Funds unallocated**

Estimated to be: **£1,821 (note £3,000 float on top)**

## Declaration

Signed on behalf of the charity's trustees

Date: 24 April 2025

Full name: Sarah Sawyer

Position: Treasurer

**Table 1 – Income and expenses 1 Jul 2024 – 31 August 2024**

Event	Income	Expense	2024/25 Surplus
Lottery	£58.50		£58.59
Uniform sales	£76.67		£76.67
Year 6 performance - bar	£878.49	£360.83	£517.66
Spending on items for school		£8909.20	-£8909.20
Summer fair	£150.81		£150.81
Total	£1,164.47	£9,270.03	-£8105.56

**Table 2 – Income and Expenses 1 Sept 2024 - 31 March 2025**

Event	Income	Expense	2024/25 Surplus
Computers	£12,006.48	£0.00	£12,006.48
Christmas Fair	£1,792.45	(£481.29)	£1,311.16
Disco	£1,691.44	(£556.48)	£1,134.96
Cake sales	£689.95	(£24.68)	£665.27
Quiz	£1,223.81	(£592.62)	£631.19
Christmas Cards	£499.10	£0.00	£499.10
Uniform Sale	£460.38	£0.00	£460.38
Mufti	£361.80	£0.00	£361.80
Donations	£289.01	£0.00	£289.01
Lottery	£199.50	£0.00	£199.50
Donut sales	£271.02	(£74.70)	£196.32
Books	£183.66	£0.00	£183.66
Football raffle	£20.00	£0.00	£20.00
General	£194.00	(£447.49)	(£253.49)
Summer fair	£0.00	(£214.45)	(£214.45)
Total	£19882.60	(£2,391.71)	£17,490.89

**Table 3 - Purchase for school 1 Sept 2024- 31 March 2025**

Item	Spend
Year 5 cake sales	£77.28
Visualisers and stop watches	£414.30
Football kits	£701.00
French Theatre	£535.00
Reptile day	£700.00
PCs	£3812.40
Total	£6239.98

