



Queen Eleanor's Church of England Junior School
An Academy in the Good Shepherd Trust*
Queen Eleanor's Road, Onslow Village, Guildford, GU2 7SD
E-mail: office@queen-eleanors.surrey.sch.uk
Tel: 01483 561323



"A caring, supportive community, grounded in a Christian ethos, where children are inspired to explore their potential and develop skills for life."

Head Teacher: Jo Davies

Queen Eleanor's C of E Junior School

Agreement for the acceptable use of the internet and computers

At Queen Eleanor's, we understand the importance and benefits of using computers to help with children's learning and personal development. However, we also recognise that safeguards need to be in place to ensure the children are kept safe at all times.

Please could parents/carers read and discuss this policy with your child and then indicate when prompted on the Applicaa online admission form that you and your child understand and agree to these terms. This will serve as your signature of agreement and will be kept on your child's file.



- **I will only use IT in school for school purpose**
- **I will ask permission before entering any website, unless my teacher has already approved that site**
- **I will not tell other people my password – I will only use my own login and password**
- **I will only open my own files – I will not look at or delete other people's files**
- **I will not use CDs and memory sticks without the permission of a teacher to prevent the spread of viruses**
- **I will make sure that all IT contact with other children and adults is responsible, polite and sensible**
- **I will not send anyone material that could be considered threatening, bullying, offensive or illegal**
- **I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this, I will tell my teacher immediately**
- **I will not use internet chat**
- **I will not give out my own details such as my name, phone number or home address**
- **I will be responsible for my behaviour when using IT because I know that these rules are to keep me safe**
- **I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community**
- **I know that my use of IT can be checked and that my parent/ carer will be contacted if a member of school staff is concerned about my e-safety**