

Parents and Staff Association of Queen Eleanors

ANNUAL REPORT 2024 (Prepared June 2024)

Queen Eleanors Church of England Junior School
Queen Eleanors Road, GUILDFORD GU2 7 SD



Queen Eleanor's School Parent and Staff Association is a registered charity - No. 1096184

TREASURER'S SUMMARY FOR THE PERIOD 1 SEPTEMBER 2023 – 30 June 2024

The previous treasurer's report showed the period 1 September 2022 – 10 July 2023. The balance at 10 July 2023 was £11,874.31. Between 11 July and 31 August there was income of £510.90 and expenses of £965.77 (see breakdown in table 3 below), giving a balance at 1 Sept of £11419.44.

Total in bank account as of **30 June 2024: £14,476.69**

Below shows income and expenditure from 1 September 2023 up to 30 June 2024. This will be updated at the end of July. Further income is expected from the events at the end of term.

Summary of funds raised so far:

£15,678.69 - Total income. Thank you QE families and staff!!!

£4,691.82 - Expenses (running expenses for stock for events, equipment, licences etc)

£10,986.87 - Income less expenses

£7,929.62 - Purchases for school– (see breakdown in table 2 below).

Pay it Forward (PIF) Events

- **Disco night** - We made **£1,180.49** after costs (PIF used for the disco so all QE children could attend if they wished. Remaining PIF amount was used at the summer fair, below).
- **Summer Fair** - We made **£3,538.95** after costs (PIF - 7 envelopes of 20 QE cash gifted to QE families via school).

Cake sales

We made **£924.82**. Spent on:

Year 6 – End of year production

Year 5 - Science kits

Year 4 – Magazine subscriptions

Year 3 – Magazine subscriptions

Pre- loved sales

- £975.22 – uniform and book sales

Christmas Events

- £442.30 - Cauliflower Cards

Other events

We made **£3,296.22**

- £1,726.40 - Spring Raffle
- £633.96 - Quiz night
- £254.51 - Fund Raising
- £283.14 - Donut sales
- £398.21 – Break the rules mufti day
- End of year events (Year 6 show bar and sports day) - TBC

Donations

We've had **£887.74** of donations

- £750 - Match funding via the Wates Family Enterprise Trust grant from the spring raffle
- £93.30 stikins
- £20.56 easy fundraising
- £13.50 Christmas wreaths
- £10.38 other

Guildford Community Lottery

- **£308**

Purchases for School

We have spent **£7,929,62**

Allocated money yet to spend

Estimated at **£9,600**

- £2,000 - Orienteering
- £6,000 - Sound system
- £800 - New requests for visualisers, stop watches, football kits, swimming caps
- £600 - cake sale purchases
- £200 - year 6 leavers party

Other expenses

£566.87 (including reindeer run purchases, easter eggs, licences, memberships, etc)

Funds unallocated

Estimated to be: **£1,900 (note £3000 float on top)**

Declaration

Signed on behalf of the charity's trustees

Date: 5 July 2024

Full name: Sarah Sawyer

Position: Treasurer

Table 1 – Income and Expenses 1 Sept 2023 - 30 June 2024

Event	Income	Expense	2023/24 Surplus
Summer Fair	£5,688.13	(£2,149.18)	£3,538.95
Spring Raffle	£1,849.74	(£123.34)	£1,726.40
Disco / Movie Night	£1,970.26	(£789.77)	£1,180.49
Cake sales	£956.40	(£31.58)	£924.82
Donations	£887.74	£0.00	£887.74
Quiz	£1,464.64	(£830.68)	£633.96
Uniform Sale	£602.07	£0.00	£602.07
Christmas Cards	£442.30	£0.00	£442.30
Mufti	£398.21	£0.00	£398.21
Books	£373.15	£0.00	£373.15
Lottery	£308.00	£0.00	£308.00
Donut sales	£451.50	(£168.36)	£283.14
Fund Raisin	£286.55	(£32.04)	£254.51
General	£0.00	(£537.47)	(£566.87)
Total	£15,678.69	(£4,691.82)	£10,986.87

Table 2 - Purchase for school 1 Sept 2023- 30 June 2024

Item	
Eco/Green - waterbutts	291.86
ipads	2780.00
yr6 bake sale - end of year performance	£473.64
yr 5 cake sale - science kits	144.01
yr 3 cake sale (posters)	25.19
yr 3 cake sale 2023(book collection)	224.06
Firepit	542.00
Musical instruments	2086.21
visualisers	208.19
stop watch	60.37
parking sign and children	493.63
science request-	65.74
Hoodie	534.72
	7929.62

Table 3- Income and expenses 11 July 2023 - 31 Aug 2023

Event	Income	Expenses	Income less expenses
Lottery	£21.00		£21.00
Sports Day	£128.60	£79.93	£48.67
Uniform sales	£169.17		£169.17
Year 6 performance - bar	£152.63		£152.63
Easy fund raising	£19.50		£19.50
QE cash	£20.00		£20.00
Spending on items for school		£732.90	-£732.90
Gratitude day		£152.94	-£152.94
Total	£510.90	£965.77	-£454.87